

Minutes of a meeting of the APC Subcommittee on Courses and Teaching Programs (SCTP) held **Thursday, December 3, 2009** at 3:00 p.m. in Room 310, James Administration Building.

PRESENT: Charlotte Légaré, Morton J. Mendelson (Chair), Caroline Riches, David Ronis, Cindy Smith (Committee Secretary), Anna Walsh [from ES in Ms. Lees's absence]

REGRETS: Laura Gougeon, Miranda Hickman, Fiona Lees, Yixin Shao

03.01 The Agenda was approved as circulated.

03.02 The Minutes from the meeting of October 29, 2009 were approved as circulated.

03.03 **BUSINESS ARISING**

(a) **Faculty of Science** – 09-SCTP-10-07

Department of Geography

The following revised programs were approved

(a) Report 4 [one for courses and one for programs] from Enrolment Services [ES] to SCTP were circulated electronically for November 19, 2009. The reports were approved by SCTP – [some proposals required additional information/revisions (see reports)].

(b) Report 5 [one for courses and one for programs] from Enrolment Services [ES] to SCTP were circulated electronically for December 3, 2009. The reports were approved by SCTP – [some proposals required additional information/revisions (see reports)].

The meeting ended at 3:35 pm.