

# Memorandum

Office of the Deputy Provost (Student Life and Learning)  
 James Administration Building, Room 621  
 Tel: 398-3109 Fax: 398-4768

**TO:** Senate

**FROM:** Morton J. Mendelson, Deputy Provost (Student Life & Learning)

**SUBJECT:** Terms of Reference for Ombudsperson for Students

**DATE:** January 6, 2009

**DOCUMENT #:** D08-33

**ACTION REQUIRED:**  INFORMATION  DISCUSSION  APPROVAL / DECISION

---

**ISSUE:** Approval of the Ombudsperson for Students terms of reference

---

**BACKGROUND & RATIONALE:** The attached proposed terms of reference were formulated, considering the recommendations made by an ad-hoc Advisory Committee regarding the and taking into account wide consultation in the McGill community (see below).

The terms of reference were brought to Senate for consultation on November 5, 2008. The attached terms of reference are almost identical to the previous version brought to Senate. The only material revision is the

The proposed revisions to terms of reference are intended to update and clarify the role of the Ombudsperson for Students.

The revisions are consistent with the principles determined by the International Ombudsperson Association and the Association of Canadian College and University Ombudspersons (ACCUO).

---

**MOTION OR RESOLUTION FOR APPROVAL:** The terms of reference are being brought to Senate for approval.

*Be it resolved that Senate recommend to the Board of Governors the adoption of the new terms of reference for the Ombudsperson for Students.*

---

**PRIOR CONSULTATION:** Senate (November 5, 2008)  
 Provost, Associate Provost (Policies and Procedures)  
 Interim Ombudsperson for Students  
 MAUT, Legal Services  
 Student Associations (SSMU, MACES, PGSS, MCSS)

---

**NEXT STEPS:** Approval by the Board of Governors

---

**APPENDICES:** Proposed terms of reference

---